{{agent\_block\_3}}

{{agent\_block\_4}}

{{agent\_block\_5}}

{{agent\_block\_6}}

{{current\_date}}

{{recipient\_block\_1}}

{{recipient\_block\_2}}

{{recipient\_block\_3}}

{{recipient\_block\_4}} {{recipient\_block\_5}}

Dear {{recipient\_ block\_1}}

We're contacting you about our new lot owner and committee portal now available. You'll have 24-hour access to building and lot information, reports, documents and more.

Benefits of our portal

* + Everything in one place - view all of your properties in one portal account
  + Automated notifications for new documents, upcoming levies and meetings
  + Quick and easy levy payments

**Here's how it works**

Envelope Silhouette 2 Free Stock Photo - Public Domain ... Register for a portal account using a valid email address.

Category:SVG Magnifying glass icons - Wikimedia Commons You'll be able to view building and lot information and download documents and reports at your convenience.

Bell Silhouette Free Stock Photo - Public Domain Pictures

Automatic notifications by email and in the portal when a new document is available for viewing and you have an upcoming levy or meeting.

C:\Users\nscriven\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.MSO\C825FA0.tmp Pay your levies using DEFT Payment systems

A close up of a logo

Description automatically generated You'll be able to view and download your levies, receipts and statements

Question Mark Free Stock Photo - Public Domain Pictures For more information, simply get in touch

**Getting started**

To get started, contact us by calling {{phone}} or emailing {{email}} and we'll send you a portal invitation by email with simple registration instructions.

Yours sincerely

{{Manager}}

{{agent\_block\_1}}