PropertyIQ™ Strata

Release Notes Version 161.0 -162.2

November 2018

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SUMMARY

1. **Victorian OC Certificates.** The merge field {{BPAY_Client_ID}} is now available for Victorian OC certificates and can be added by users by editing existing templates under File>Templates.
2. **Building card>Financial Reports – Export to Excel**. These reports can now be exported to Excel:
    - Balance sheet
    - Income and expenditure statement
    - Expenses and other income
    - Cash management report
    - Fund management
    - Lot positions
    - Owner ledger
    - Account ledger
    - Key Financial Statement
    - Trust Trial Balance
    - Debtor Positions report
    - Owner Transaction Summary
3. **Excel exports now show on your sidebar job centre.** When you choose to export a financial report to excel, a job is now created for the background server, you can view its status and the completed job now appears in the sidebar on the right of your screen once completed.
4. **Supplier Payments Improvements -** For users with automatic upload to Macquarie enabled, a new setting is available to allow auto upload of payment files once *Process* is selected from the Supplier Payments screen. On the payment files screen, permission to download a file is now restricted to users with the role permission *Supplier Payments - Manage Files*
5. **Change Owners** – when processing a change of owner from either the Lots/owners screen or from the lot owner's card, the settlement date field is now mandatory. The settlement date is used by the PIQ Portal to filter lot documents and ledger transactions.
6. **Reporting>Buildings** – The accordion *By-Laws* has been removed as this was a placeholder that was not being utilised
7. **Variable Charges for buildings with multiple contribution schedules -** Changes have been made to variable charges for buildings with multiple contributions schedules. If the charges screen for the building has *Split Fees* enabled, then variable charges for arrears, final and legal notices will only generate if the lot owner owes money to that schedule. I.E. If a variable charge of $10 is enabled for each schedule for an arrears notice, and the owner contributes to three schedules but only owes money to two schedules, then a total variable fee amount of $20 would be generated.
8. **Audit Trail**. The deletion of a pending invoice now shows in the Utility>Audit trail screen
9. **Building Financial Reports** – The Expenses & Other Income report now includes debtor transactions. Debtor invoices show when you select to generate the report in accrual format. Debtor receipts show against the chart of accounts code they are allocated to.

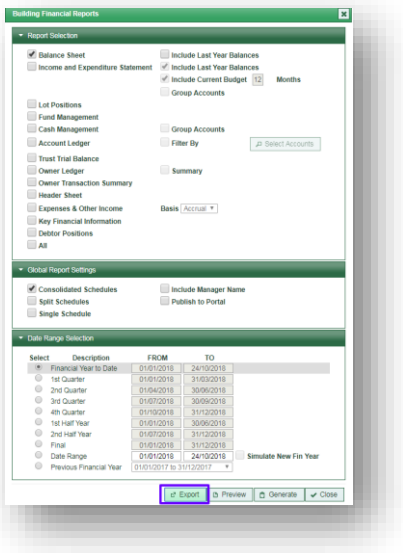
10. **Building Financial Reports –** The Cash Management Report now lists income from debtors in the *Other receipts* section of the report. If you are printing this report for a single or for split schedules, the income appears under the schedule it relates to.
11. **Ability to transfer credits between lot owners and debtors –** If a lot owner or a debtor has a credit balance you can now transfer credits to another debtor or lot owner within the same building.
12. **Queensland – Interest calculation changes –** Changes have been made to the interest calculation method for QLD to reflect the legislation – monthly charges are now calculated on each calendar month's length, rather than on a 30 day basis for all months.

DETAILED SCREENSHOTS

ITEM 2 – BUILDING CARD – MORE FINANCIAL REPORTS CAN NOW BE EXPORTED TO EXCEL

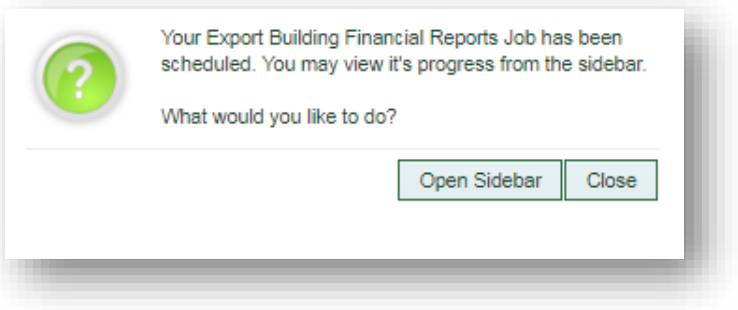
Item 2 – More Financial reports can now be exported to Excel

- Balance sheet
- Income and expenditure statement
- Expenses and other income
- Cash management report
- Fund management
- Lot positions
- Owner ledger
- Account ledger
- Key Financial Statement
- Trust Trial Balance
- Debtor Positions report
- Owner Transaction Summary

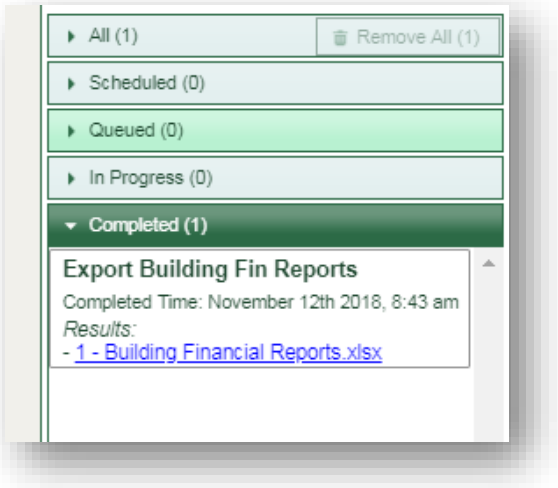


ITEM 3 – EXCEL EXPORTS NOW CREATE A JOB IN YOUR SIDEBAR JOB CENTRE

When you choose to export a financial report you now see this message:

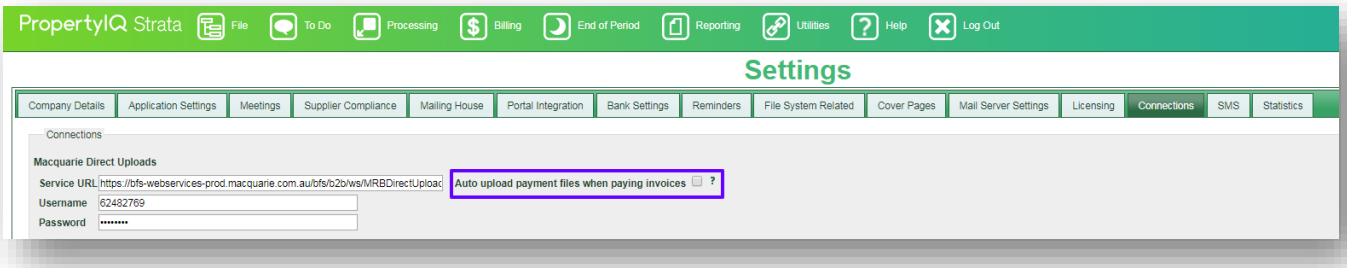


Select the document to view the Excel file

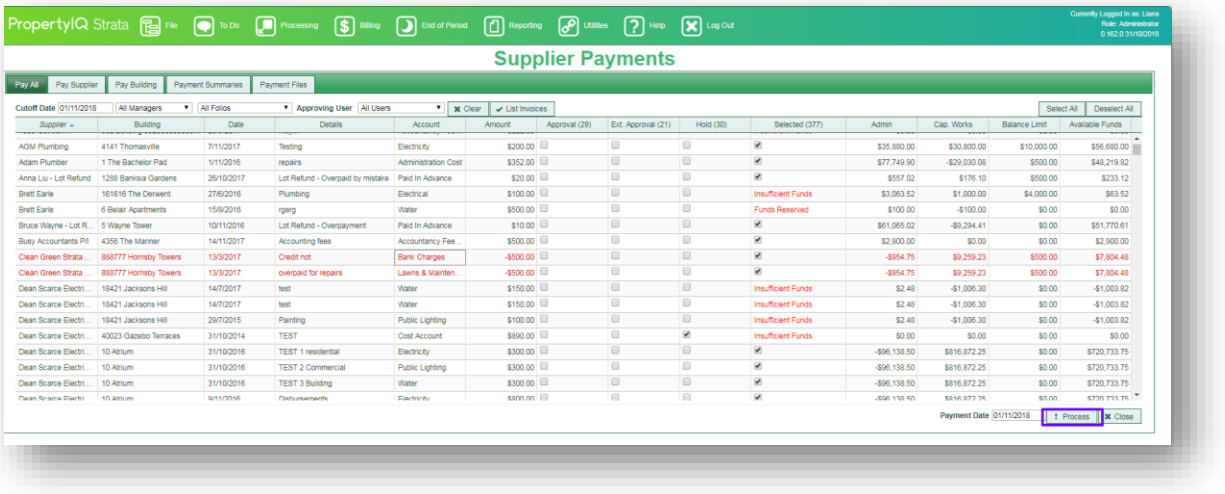


ITEM 4 - SUPPLIER PAYMENTS – NEW AUTO-UPLOAD OPTION

A new setting has been created on the Settings>Connections screen. If you have Macquarie Direct Uploads enabled, you can now select to upload payment files automatically once you click *Process* on the Supplier Payment screen.



Process when you are ready to pay the selected invoices



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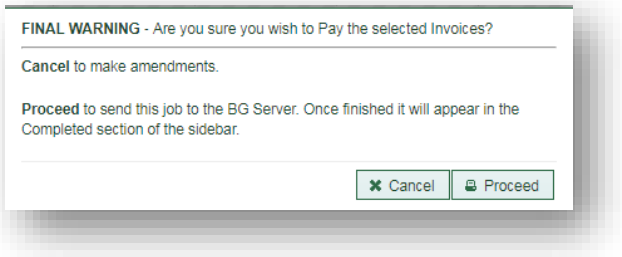
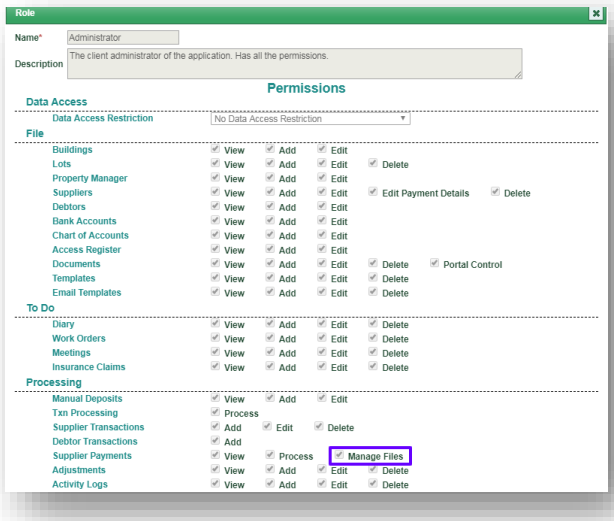
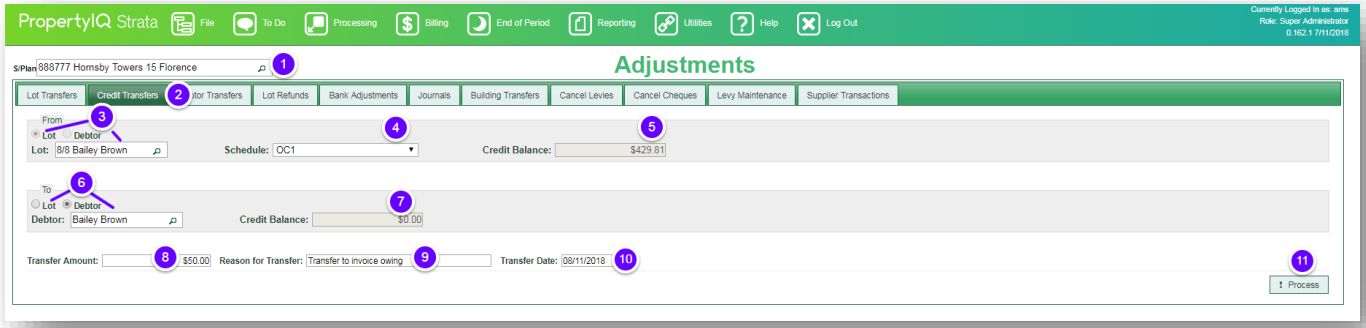
You will receive this warning. *Proceed* will send the file to Active Banking – you no longer need to select *Upload* from Payment File screen



Once the payment has been acknowledged by Active Banking the *Upload* button will no longer be available.

The ability to edit payment files has now been restricted to users with role permission to manage supplier payment files.



ITEM 11 – YOU CAN NOW PROCESS CREDIT TRANSFERS BETWEEN LOT OWNERS AND DEBTORS

1. The building must be selected first
2. Select *Credit Transfers*
3. Select whether the transfer is *moving from* a lot owner or a debtor and then select the individual
4. If the building has multiple contribution schedules, and the transfer is being made from a lot owner, you must select the schedule the credit relates to
5. The lot owner or debtor you select must have an existing credit balance. Their existing credit balance shows here
6. Select whether the transfer is *going to* a lot owner or a debtor and then select the individual. (In this example the lot owner also has a debtor identity as they purchased a swipe card)
7. Any existing credit balance belonging to the individual the credit is *going to* shows here
8. Enter the credit amount you want to transfer here
9. Enter a reason for the transfer
10. The transfer date defaults to today's date but you can alter if you need to
11. *Process* to complete the transfer. The amount you transferred is added to the credit balance of the recipient