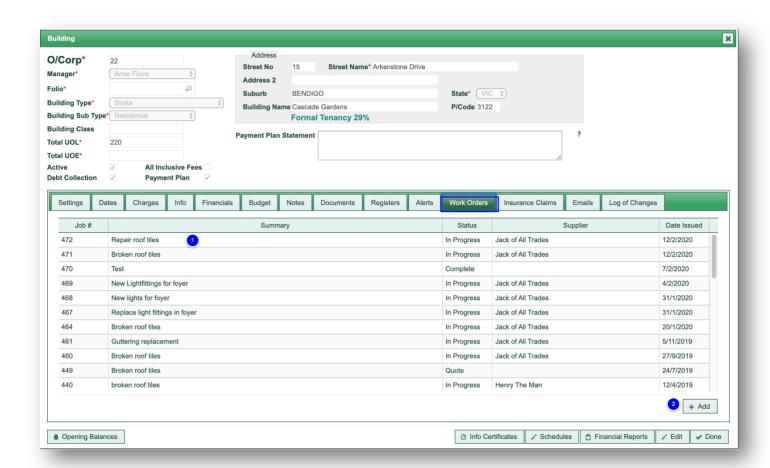


## Buildings - Work orders tab

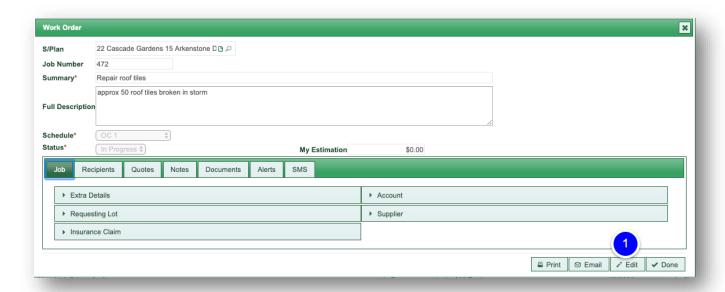
## **WORK ORDERS TAB**

The work orders tabl displays all work orders for the building.

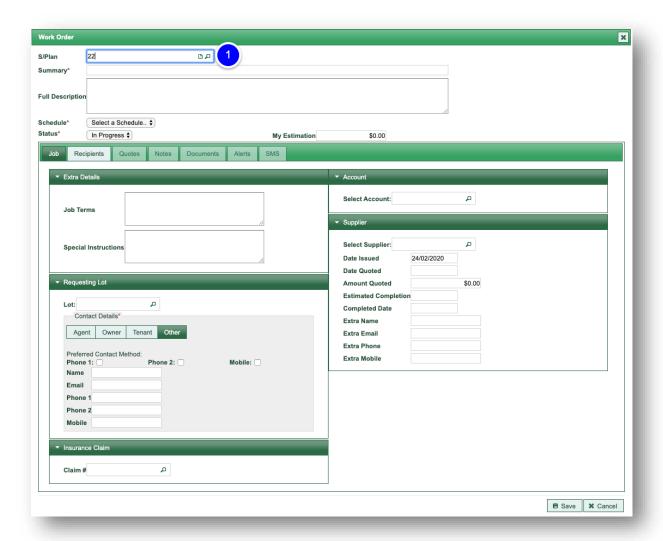
- Click to select and then double click to open a work order
- 2. Add a new work order here



1. To edit an existing work order, select Edit from the work order card



1. When adding a work order from the building card, the building populates automatically.



For full details about work orders, see the manual "Work orders"